

Approvals

Staff Member	Date
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CU Direct Supervisor	Date
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CU Administrator (i.e., Vice President of Information Technology)	Date
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CU Human Resources Director	Date
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Approval of this form signifies eligibility for tuition waiver; see CU Employee Handbook for more information.

Distribution: Original in Human Resource Office file; copies to Staff Member, CU Supervisor, and CU Administrator(s)