

Frances Falcon

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SUMMARY OF QUALIFICATIONS

- Motivated individual with two years of experience in graphic design, advertising, and event management
- Excellent written and verbal communication skills with a high attention to detail
- Consistently meets deadlines and delivers a high quality final product

EDUCATION

CONCORDIA UNIVERSITY WISCONSIN, Mequon, WI

Bachelor of Arts Degree in Communication

May 2021

Emphasis: Mass Communication

GPA: 3.271/4.0

WORK EXPERIENCE

CUW CAREER ENGAGEMENT, Mequon, WI

August 2018 – Present

Graphic Designer

- Description of position using action verb and describing accomplishments and skills
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- Description of position using action verb and describing accomplishments and skills

XYZ ADVERTISING COMPANY, Mequon, WI

August 2017 – December 2018

Advertising and Communications Intern

- Description of position using action verb and describing accomplishments and skills
- Description of position using action verb and describing accomplishments and skills
- Description of position using action verb and describing accomplishments and skills

ACTIVITIES AND INVOLVEMENT

CUW CAMPUS ACTIVITIES BOARD, Mequon, WI

January 2019 - Present

Event Management Board Member

- Description of position using action verb and describing accomplishments and skills
- Description of position using action verb and describing accomplishments and skills
- Description of position using action verb and describing accomplishments and skills

CUW COMMUNICATION CLUB, Mequon, WI

January 2018 – Present

Member

CUW VOLUNTEER CLUB, Mequon, WI

August 2017 – May 2020

Member